Welthungerhilfe (WHH)
Plot# 38, Square# Z5, Hai-Transit, Port Sudan, Sudan
Phones : (+249) (0) 123328693
Email : Procurement.Sudan@welthungerhilfe.de

INVITATION TO TENDER

Dear Sir,

Subject: SDN 1267 - Annual Audit Service

Ref: SDN 1267, SPR No. RSS-2026-092

Background Introduction

Welthungerhilfe is one of the largest private aid organizations in Germany; it is politically independent and non-denominational. With courage and determination, it is striving for a world without hunger. Since it was founded on December 14, 1962, 13,424 overseas projects in about 72 countries and territories have been supported with 5.76 billion euros. Welthungerhilfe follows the principle of empowering people to help themselves to sustainably improve their living conditions, through approaches ranging from fast disaster relief to reconstruction and long-term development cooperation projects with national and international partner organizations..

Welthungerhilfe is currently seeking a reliable, competent, and reputable organization with an adequate capacity for:

SDN 1267 - Annual Audit Service.

Dependent on the availability of the means and with funds OWN FUNDS, WHH Sudan Country Programme intends to contract an auditing firm(s)/consultant(s) to carry out **Annual Audit Service .**

Attached to this Invitation to Tender are the following documents which describe the requirements:

1. **Breakdown of Projects & Details**

The Swedish International Development Cooperation Agency (SIDA), represented by its Unit for Sudan, funds Sustainable Food and Nutrition Security in Red Sea State (SFNS-RSS), WHH project SDN 1267-24, under Sida Contribution No. 14330. Deutsche Welthungerhilfe e.V. (WHH) is the Cooperation Partner responsible for project implementation and accountability to SIDA. WHH implements the project in Agig and Sinkat localities, Red Sea State, Sudan, with the national partner Abuhadia Society for Women and Community Development (ASWCD). WHH commissions the independent audit

Donor Funding and Grant Contract with partners:

SIDA provides SEK 18,000,000, equivalent to the approved extension budget for the 24-month extension from November 2025 to October 2027. The funding supports integrated food and nutrition security, climate-resilient agriculture, women's economic empowerment, and water, sanitation and hygiene activities.

Project Objectives and Strengthening of Initiatives:

The action aims to sustainably improve food and nutrition security among smallholder agro-pastoralist households in Agig and Sinkat through two outcomes: (1) improved agricultural productivity, climate resilience and food and nutrition security; and (2) improved safe water supply and hygiene practices. Activities include land rehabilitation and rainwater harvesting, Farmer Field Schools, nutrition education and home gardens, women's income-generating activities, water infrastructure rehabilitation, school sanitation facilities and hygiene promotion.Audit Timelines

Audit Start date:	17th November 2026
Audit Period:	20 days
Any Follow ups & Feedback:	5 days
Draft Report:	20th December 2026
Final Report (Signed):	24th December 2026

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General Terms & Conditions

1. Description of the Assignment SDN 1267 - Annual Audit Service

2. Purpose

To carry out annual financial audit services through review of specific files and in line with international accounting principles.
The successful candidate will have access at all reasonable times to all records, documents, accounts, and vouchers deemed necessary for the final report.

3. Deliverables:

The assignment should aim at delivering the following:

- Draft of the Report until [10.12.2026]
- WHH comments the draft until [20.12.2026]
- The final version is to be submitted to WHH until [24.12.2026]
-

Information under the preceding articles will be confirmed by WHH each year and may be subject to change if required on either side if necessary.
The Auditor agrees to the disclosure of the final report to SIDA, represented by [the Unit for Sudan in connection with Sida Contribution No. 14330, Amendment No. 5, Article 6.1(c), and Annex D.

4. Tender requirements

Tenders should include the following information:

- Company profile
- Annual fees with a clear breakdown of all costs and projected escalation if at all to cover the entire audit period.
- An indication of the level of fees that would be charged in the subsequent periods of the contract.
- CVs of senior staff such as the Audit Partner and Manager and supporting personnel who would conduct the external audit including the location of staff.
- An explanation of the external audit approach that would be used including the firm's policy in relation to maintenance of continuity of staff involved in the audit. Details of relevant experience within the sector and the business activities and issues addressed.
- Details of the areas of technical expertise within the firm that can be called on to support the audit team and to provide advice to Welthungerhilfe/German Agro Action as required.
- Details of references that can be contacted by Welthungerhilfe/ and the commercial subsidiaries if at all.
- Details of any relevant services that may be appropriate to WHH within the scope of these annual audits.
- Statutory documents like Tax compliance, Registration, Practicing Certificates, Turnover statements etc

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5. Contract period

The initial contract will be for a period of one month.

6. Payment

Our standard payment terms are Cash Against Documents(CAD) within a maximum of 10 days from the date of completion of each assignment unless otherwise stated by the contractor in the tender. Payment terms shall be negotiated and fixed in the Service Contract. However, bidders are requested to indicate their payment terms on the financial proposal for consideration during the evaluation.

7. Currency

Offers to be submitted in Euro only on a separate page with a clear breakdown of itemized costs and overall total cost (professional fees and operational costs etc). Tenders submitted in other currencies will be rejected. Please note that applicable taxes shall apply hence bidders must keep this in mind when quoting i.e

- **17% VAT.**

The payments shall pay in Euro or EUR equivalent SDG based on the exchange rate date of the payment transfer.
NOTE THAT PAYMENT WILL BE MADE WITHIN SUDAN.

8. Tender evaluation criteria

Following criteria shall be applied to arrive at the winner of the contract:
40% price
40% qualification requirements (as described in the ToR)
20% ability to meet all the requirements as described.

9. Ordering Party

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10. Paying authority

Welthungerhilfe

11. Documents

Following documents must be submitted before tender closing:

- All the documents stated under Tender Requirements above (Clause 4)
- Financial Offer/Quotation/Bid on the tenderer's letterhead
- Technical offer

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- Bidders profile
- Bidders qualifications and experience from similar jobs
- Referees and References from previous similar jobs
- Fully completed supplier declaration form (see attachment in PDF). Please note this PDF is writable hence you are expected to fill it with all the required information and send it back as part of your tender. Any supplier missing this will automatically be disqualified.
- Copy of Supplier's KRA PIN and updated tax compliance certificate.

12. Tender deadline

Deadline of submission shall be Wednesday 15th November 2026 at 16:00 Sudan Local Time

13. Tender Conditions

The tender must be valid 30 days from tender deadline **at minimum**.

Quotations must specify all details according to the tender text. Incomplete offers and offers that arrive later than the deadline for reply will automatically be excluded. All responses will be opened by the WHH tender committee only. Bidders who do not receive a written feedback 21 days after expiry of the deadline should consider themselves unsuccessful.

In case of need for clarification, please submit your questions online on the same link provided above.

14. Anti-Terrorism Policy

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001) and S/RES1373(2001) and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and in particular against the financing of terrorism. It is the policy of Welthungerhilfe to seek to ensure that none of its and its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. Therefore, Welthungerhilfe will match their suppliers and Service providers against the Sanctions lists on a regular basis. By submitting an offer, suppliers and service providers agree to this.

This tender is valid without original signature as well.

ANNEXES:

I. ToR
II. Breakdown of Projects & Details
III. Supplier Declaration Form